

[illegible]

Note: If number is checked, see attachment page(s) for clarification.

Date(s) Reinspection:						
Due Date(s):*						
Date(s) Reinspection:						
Due Date(s):*						
Date(s) Reinspection:						
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Date(s) Reinspection:						

Center is in compliance with requirements as of: TRANSFERRED *Reinspection occurs on or soon after due date

play area inspected: 12/30/13 closed 12/2013. IAIU f/up complaint#712:12/23/14, call:1/5 LM, call:1/7 LM.,2/24-Meet main office.4/18/15-fax rec'd;Transfer to Renewal 6/3/15

Renewal ☐ Initial ☐ Monitor ☒ Increase ☐ Age Change ☐ Relocation ☐ New Sponsor ☐ Space Evaluation ☐ Complaint # 426,712

Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):
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Supervision, Staff/Child Ratios & Space

		<input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks.
12/3/2013	2/19/2014	<input checked="" type="checkbox"/> 2. Ensure that children are supervised by a staff member at all times, including at off-site locations.

Notes:

12/3/2013	2/19/2014	<input checked="" type="checkbox"/> 3. Develop and implement a method to keep track of all children, including at off-site locations.
12/3/2013	12/3/2013	<input checked="" type="checkbox"/> 4. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.

Notes:

		<input type="checkbox"/> 5. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
		<input type="checkbox"/> 6. Assign a primary caregiver for group of 4 infants and 6 toddlers.
		<input type="checkbox"/> 7. Post the center's license in a prominent location in each building.
		<input type="checkbox"/> 8. Operate within the center's licensed capacity and within each room's capacity.

Notes:

		<input type="checkbox"/> 9. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
		<input type="checkbox"/> 10. Ensure the children's health, safety and well-being.

Notes:

Activities & Discipline

		<input type="checkbox"/> 11. Provide a sufficient variety of age-appropriate activities.
		<input type="checkbox"/> 12. Provide age-appropriate time frames for each activity.
		<input type="checkbox"/> 13. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 14. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
		<input type="checkbox"/> 15. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
		<input type="checkbox"/> 16. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
		<input type="checkbox"/> 17. Significantly limit the use of TV/computer/video for children under the age of 2.
12/23/2014		<input checked="" type="checkbox"/> 18. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.

Notes:

		<input type="checkbox"/> 19. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
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Nutrition & Rest

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 20. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (www.fus.usda.gov/cnd/care/childcare.htm))
		<input type="checkbox"/> 21. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 22. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 23. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.

Administration & Parent Involvement

		<input type="checkbox"/> 24. Designate someone in the center to carry out the director's responsibilities when the director is absent.
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Program Records

12/3/2013	2/19/2014	<input type="checkbox"/> 25. Complete and maintain at the center the staff records checklist.
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Notes: UPDATE

12/3/2013	2/19/2014	<input checked="" type="checkbox"/> 26. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
12/3/2013	2/19/2014	<input checked="" type="checkbox"/> 27. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
		<input type="checkbox"/> 28. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.

Notes: CARIs and CHRIS Recited-12/11/2014

12/3/2013	2/19/2014	<input type="checkbox"/> 29. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
12/3/2013	2/19/2014	<input checked="" type="checkbox"/> 30. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
12/3/2013	2/19/2014	<input checked="" type="checkbox"/> 31. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
		<input type="checkbox"/> 32. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
		<input type="checkbox"/> 33. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website www.cpsc.gov/cpscpub/prereel/prereel.html

Sanitation & Diapering

		<input type="checkbox"/> 34. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
		<input type="checkbox"/> 35. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
		<input type="checkbox"/> 36. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.

Bathroom & Kitchen Facilities

12/3/2013	12/3/2013	<input checked="" type="checkbox"/> 37. Ensure all toxic substances and medications are inaccessible to children.
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Notes: Recited-12/11/2014

Health & Fire Safety

		<input type="checkbox"/> 38. Obtain and maintain on file a current health certificate.
		<input type="checkbox"/> 39. Obtain and maintain on file a current fire certificate.
		<input type="checkbox"/> 40. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 41. Ensure the center's fire protective systems are operative at all times.
		<input type="checkbox"/> 42. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
		<input type="checkbox"/> 43. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.

Notes:

		<input type="checkbox"/> 44. Ensure that illuminated exit signs and emergency lighting are operable at all times.
		<input type="checkbox"/> 45. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 46. Remove excess storage and/or combustibles from the furnace room.

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Building Maintenance

12/3/2013	2/19/2014	<input checked="" type="checkbox"/> 47. Keep all surfaces clean and in good repair.
Notes: 1. CLEAN SUPPLY CLOSET FLOOR: ROOM 203 2. REPAIR TOILET: ROOM 203: BATHROOM. 3. MAINTAIN ALL GARBAGE CANS USED FOR FOOD DISPOSAL COVERED AT ALL TIMES. 4. REPLACE STAINED CEILING TILES: ROOM 203 & 204.		
		<input type="checkbox"/> 48. Provide 1 of the 4 monitoring options listed in the manual.
		<input type="checkbox"/> 49. Repair and/or paint surfaces in specified areas:
Notes:		
12/3/2013	2/19/2014	<input checked="" type="checkbox"/> 50. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
Notes:		
Outdoor Play Area, Equipment and Maintenance		
12/3/2013	12/11/2014	<input checked="" type="checkbox"/> 51. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
12/3/2013	12/30/2013	<input checked="" type="checkbox"/> 52. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
12/3/2013	12/11/2014	<input checked="" type="checkbox"/> 53. Take necessary action to remove outdoor hazards.
Notes:		

ALERT: Effective 8/6/14, stackable cribs are prohibited.

☐ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

WILLIAM RIVERA 12.3.2013
Dessie Minnella 12/11/2014, 12/23/14

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
2	12/3/2013	2/19/2014	ENSURE CHILDREN ARE SUPERVISED AT ALL TIMES: BASED ON COMPLAINT #426: NAMED NAMED 4 YEAR OLD WALKED OUT OF OUTDOOR PLAY AREA AND INTO THE STREET UNSUPERVISED. RETRAIN STAFF ON PROPER SUPERVISION.	Delete
3	12/3/2013	2/19/2014	DEVELOP A METHOD OF TRACKING CHILDREN: BASED ON COMPLAINT #426. NAMED NAMED 4 YEAR OLD WALKED OUT OF OUTDOOR PLAY AREA AND INTO THE STREET. STAFF WAS UNAWARE THAT CHILD HAD LEFT THE GROUP. RETRAIN STAFF ON PROPER PLAYGROUND TRACKING.	Delete
4	12/3/2013	12/3/2013	MAINTAIN REQUIRED STAFF/CHILD RATIOS AT ALL TIMES: ROOM 203: 1 STAFF ALONE WITH 15 4 YEAR OLDS; RATIO 1:12: 2 STAFF REQUIRED; 2ND. STAFF MEMBER BROUGHT IN DURING INSPECTION.	Delete
30	12/3/2013	12/3/2013	ENSURE ALL FULL TIME STAFF COMPLETE RE-TRAINING IN: BASED ON COMPLAINT #426; PROPER SUPERVISION/TRACKING/INCLUDING OUTDOOR PLAY AREA.:	Delete
31	12/3/2013	2/19/2014	ENSURE ALL CRDENTIALED STAFF COMPLETE 20 HOURS OF TRAINING: DOCUMENT TRAININGS.	Delete
37	12/3/2013	12/3/2013	ENSURE ALL TOXIC SUBSTANCES ARE INACCESSIBLE TO CHILDREN: BLEACH IN BATHROOM; ROOM 204.	Delete
50	12/3/2013	2/19/2014	ENSURE THAT INDOOR/OUTDOOR EQUIPMENT IS SAFE: SECURE TV WIRES TO THE WALL: ROOM 204.	Delete
51	12/3/2013	12/11/2014	MAINTAIN PLAY EQUIPMENT TO MEET PUBLIC PLAYGROUND DESIGN STANDARDS: DISCONTINUE USE IMMEDIATELY OF BLUE/YELLOW PLAY STRUCTURE; PLATFORMS ARE RUSTING UNDERNEATH; PLATFORMS ON BOTH SIDES ARE RUSTED AND HAVE DETERIORATED; BREAKS/HOLES ARE EVIDENT; HANDRAIL BOLTS ARE MISSING/RUSTED; INTERGRITY OF STRUCTURE MAY BE COMPROMISED; MAKE PLAY STRUCTURE INACCESIBLE TO CHILDREN. abated 12/30/13 Remove this equipment.	Delete
52	12/3/2013	12/30/2013	MAINTAIN RESILIENT SURFACNG: REPLENISH MULCH.	Delete
53	12/3/2013	12/11/2014	TAKE NECCESARY ACTION TO REMOVE OUTDOOR HAZARDS: 1. REPAIR FENCE & BROKEN GATE. abated 12/30/13 2. PAD LALLY COLUMNS IN EXTERIOR SECTION OF THE MAIN ENTRANCE TO A HEIGHT OF 72 INCHES: {CHILDREN PLAY OUTDOORS-NEAR COLUMNS}. 4/24/14 repair fence support bar.	Delete
37	12/11/2014	12/11/2014	Ensure all cleaners and toxics are kept out of the reach of children.	Delete
18	12/23/2014	transfer	Based on complaint #712 ensure staff use appropriate discipline.	Delete
30	12/23/2014	2/24/2015	Based on complaint # 712 ensure all staff are retrained on the center's discipline policy, and reporting incidents of child abuse or neglect.	Delete
30	12/23/2014	2/24/2015	Staff training, disciplinary action, and the corrective action plan related to complaint # 712 were not available on site. The executive director had them in her office and is out until after Christmas.	Delete
26	12/11/2014	4/18/2015	1 CARI	Delete
27	12/22/2014	4/18/2015	1 CHRI	Delete

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